PLANNING, HOUSING AND COMMUNITY SERVICES

Community Services

Date: May 2, 2012

MEMORANDUM

To: Rob Horne, Commissioner of Planning, Housing and Community Services

Cc: Gary Sosnoski, Commissioner of Corporate Resources
            Ellen McGaghey, Director of Facilities

From: Members of the Heritage Planning Advisory Committee

Subject: 14 Erb St. W. Interior Historic Features

At the April 26, 2012, meeting of the Heritage Planning Advisory Committee (HPAC) the heritage designation and disposal of 14 Erb St. W. in Waterloo was discussed. The Committee was pleased to hear that the motion to designate the property under Part IV of the Ontario Heritage Act (OHA) passed unanimously at the April 23, 2012 meeting of Waterloo City Council. The heritage designation will result in the conservation of the identified heritage attributes on the exterior of the building. The Region has included information on the OHA designation in the Request for Proposal (RFP) for Commercial Real Estate Services for disposing of the property.

It was reported that the building also has some exceptional interior historic features that have been very well maintained during the Region's ownership of the building. The Committee understands that through previous discussions it was decided by the Region and City of Waterloo not to protect these features under the OHA.

In order to increase the opportunities for attracting a purchaser that may choose to conserve the interior historic features, HPAC would like information about the interior historic features of the building incorporated into the property disposal process for the building.

The following motion was passed:

MOVED by Margaret Rowell
SECONDED by Carolyn Coakley

> "THAT Regional staff be directed to include information about the interior historic features, namely the front foyer, woodwork, staircase, decorative ceilings in the upper front room, vault, door hardware and lighting fixtures as part of the marketing materials for the sale of 14 Erb St. W. and to incorporate "the potential retention of interior historic features" within the evaluation criteria being developed to select the purchaser for the property."

CARRIED